



As described in the QCMBL Operating Policy Manual.....

Division Director:

- a) To actively participate in the organization of a division or divisions of Minor Lacrosse within the auspices of QCMBL.
- b) *Assist with* registering teams for Provincial play downs in their division (if applicable).
- c) Assist the Coaching Director and Evaluation Committee in coordinating player evaluation sessions for their division.
- d) Assist the Coaching Director and Evaluation Committee in coordinating the team selection process (Draft) in their division.
- e) Overseeing day-to-day problems in their division.
- f) Assist the Coaching Director (as required) with evaluating coaches in their division.
- g) Shall insure that teams declaring for Provincial play downs and Provincial Championships submit the necessary rosters and any other SLA requirements, by the time specified by SLA along with the necessary funds.

Well, what does that mean you ask...?

PLAYER EVALUATIONS

- a) Player evaluations shall be conducted for each playing division each playing season and each registered participant should be given equal opportunity to participate.
- b) To participate in player evaluations a player must be registered with the Association.
- c) The Division Director and/or Coaching Director shall organize Player evaluations.
- d) Evaluators should, if possible, be chosen from the ranks of the Senior and Junior personnel and/or coaches from outside the division being evaluated (a minimum of 3 evaluators is to be used).

TEAM SELECTION GUIDELINES

The number of players selected or assigned to a team will be based on recommendations made by the Board of Directors. These recommendations will take into account the number of players registered in a division. The optimum number of players would be a minimum of 13 to a maximum of 20.

Team Selection Guidelines for Peewee, Bantam & Midget

Coaching Staff

QCMBL will select all team Head Coaches' prior to player evaluations beginning. (If enough volunteers apply)

Player Rating

A QCMBL Division or Board Director will preside over the teams draft and each player will be rated during a separate evaluation process. **** No players may be protected ****.

Draft Process

A Minimum of one coach per team must be present for the draft.

**** (Player trades- Coaches must decide prior to commencement of the draft if trades will be made at the completion of the draft. If trades are agreed upon, they can only be completed with players of equal rating to a maximum of two (2). No exceptions will be made.) ****

Goaltenders (if there are optimal numbers)

Goaltenders (full and part-time) will be divided equally among teams to ensure each team gets at least one full or part-time goalie. If there are not optimal numbers of goalies in a division then the goalie(s) will become part of the player draft.

The QCMBL Director will place numbers in a hat to be drawn by the coaches. The coach who draws the number 1 from the hat gets first pick, second coach number 2 pick and so on. The coach with the last pick goalie will then have the #1 choice in the player draft.

Example – If there are 4 teams in the draft and 8 goalies, the order to follow the goaltender draw is 1 – 4, 4 – 1. So the coach who picks first will then pick eighth. The coach who chooses 4th will also pick 5th. This pattern will then be followed until the draft is complete.

Player Draft (flighted)

Example – If there are 8 players rated at #1, and 4 teams, each team must select 2, #1 rated players before moving to the players in the next column. (No exceptions). This will continue until each column has been exhausted.

Players will be rated using the following scale. The following columns will be numbered and players will be placed in a column as per the evaluation process. The column of players will also be listed from highest ranked to lowest ranked when possible.

Column #1 will contain the highest skilled players down to the least skilled players in column #5. Players will be rated using the following guidelines (Each to be kept in separate columns.)

1	2	3	4	5
Highest rated				Lowest rated
John Doe John Smith				Alex Doe Fred Smith

Player picks and round order should be organized as follows or agreed upon by the present coaches and Division Director.

Example: - draw out of a hat for draft pick order.

- draft order of players: 1234, 2341, 3412, 4123, 1234 etc....

Coach (son/daughter)

– A coach when coming to the column that their son/daughter must pick their son or daughter during the appropriate draft round of that column.

Example: If there are 4 teams in the division. If the coaches son is rated a #2 and there are 12 players in column 2. That means there would be 3 rounds of picks for that column. The coach's son is rated 6th in that column he will have to take his son/daughter in the second round of picks during the draft of the #2 column. **(No exceptions, QCMBL evaluations will decide all player ratings)**

The Draft Format is intended to ensure equal balance among teams, creating a fair and competitive division. Streamlining of players to a particular team, in order to create a “power-house” or imbalance **will not be tolerated.**

Trades

At the completion of the draft if the coaches had previously agreed to allow trades, each coach will be allowed to propose their requested trades to a maximum of two (2). All trades must be completed with equally rated players only. At the end of the draft, the QCMBL Director will submit the finalized team to QCMBL registrar.

Special Circumstances

If a situation arises such as where the top player available in the draft (player or goalie) is the coach's son/daughter then the director with the consensus of all coaches involved must put in place a procedure that is fair and equitable to all teams involved in that division.

Team Selection Process for Novice and Tyke (when applicable)

- a) Attempt to satisfy any requests for playing with specific players (to a maximum of 3 per team) and not including coaches kids.
- b) Organize teams by player draft as agreed upon by the current Novice/Tyke coaches and Division Director.
Example: - draw out of a hat for draft pick order.
- continue draft of players: 1234, 2341, 3412, 4123, 1234 etc....
- c) This does not supersede the requirement of the Association to have all teams within our association balanced. The Division Director will over-see the draft to ensure a ‘best effort’ was made for balanced teams.
- d) No evaluation session to be scheduled for novice/tyke age group.
- e) Trades to be agreed upon by the coaches before the draft. Players traded must be of equal caliber.

TIME-LINE NOTES

March - Phone all players who did not re-register with the association to determine why they are not returning and report to Board

March-April - Attend coaches meeting and respective player draft for your division. Attend first parents meeting of each team in your division. Introduce yourself, coaches, manager, etc. Describe your position and discuss volunteering. Discuss a “24hour cooling off period” for any problems that may arise and indicate that the Coach and Manager are there to help with any issues that their children may have.

April/May- Attend division games and help with any organizational issues (game sheets, jerseys, PCA signs, volunteers, etc)

June- Prepare for provincial play downs and identify which team(s) will be representing QCMBL from your division. Ensure Provincial reps are registered on time. Attend last playoff games to present medals and trophy and hand out coach and association evaluation forms.

July- prepare directors report and send to the President for the association AGM.

Throughout the season, speak to team coach(s)/manager(s) and parents (doesn't have to be formal) to review the season and gather feedback on how things are going.

OVERSEEING DAY TO DAY PROBLEMS IN THEIR DIVISION

(report to Vice President or President)

Most times problems will arise because a parent feels their child is not treated fairly or equally.

So, are they?

The first thing to remember is that while email may be convenient, talking to the parent in person will be more effective, for everyone. So, make sure to discuss any issues over the phone. If the parent is still upset, meet them in person. Make sure to ask this one question of them first; "have you already discussed this with your child's Coach or Manager?" This is just a reminder to the parent that this should have been done first.

Your next discussions should include questions such as:

'When did this happen?'

'Where did the event take place?'

'Who was involved?' And 'Have you spoken to them?'

'What events led you to discussing this with me?' i.e. did they take the issue to the coach/manager, and was the issue ignored?

'How do you think we can help get this issue resolved?'

Try not to ask questions that will just give you a Yes or No answer. The questions above are only guidelines to encourage conversation. Many times, once the parent starts to discuss the issue freely, they can see a solution themselves, or can see that they are one side. It is OK for them to be there, but they must realize that this game is about TEAM!

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So, are they?

Most times parents just need to be listened to. Once you have listened, this does need to be discussed with the coach/manager and in many cases you can then meet with both parties to smooth over and discuss any issues.

IF at ANY time, you feel that the situation/issue is out of hand, please immediately contact the President or Vice President. In addition, if you are ever in conflict or the parent is someone from your own child's team, the process/issue should be heard and dealt with by the President or Vice President.

Turning negatives into positives.....

Once you have listened, and hopefully then resolved their issue, ask yourself; can this parent help us? A lot of times, if a person is involved, not only will they feel more appreciated, they'll learn more about this game and how it ALL works. They need us, but we need them too.

QCMBL Code of Conduct that you and your Board fall under...(as a reminder)

Code of Conduct

1. All individuals affiliated with the QCMBL shall:

- (a) Refrain from using foul or negative language
- (b) Refrain from verbally or physically abusing any game official, participant or spectator, regardless of association or circumstance.
- (c) Demonstrate courtesy, respect and good sportsmanship towards all game officials, participants and spectators, regardless of association or circumstance.
- (d) Attempt to develop community spirit and pride in our association, while representing QCMBL and minor lacrosse in the best possible light.
- (e) Respect all facilities utilized by our Association, as well as any staff of those facilities.
- (f) Emphasize sportsmanship and fair play while trying to keep the word "FUN" in Lacrosse.
- (g) Treat the game of Lacrosse with the respect that it deserves.
- (h) Take the necessary steps to report, in writing, any incidents that may shed bad light on our great game to ensure that they are not repeated.

